



# St Bernadette's Primary School, Sunshine North

## School Advisory Council

### Meeting Agenda

Meeting title	School Advisory Council meeting
Date and time	<b>Thursday 28th May 2026 at 6:30pm</b>
Location	Staff Lounge
Attendees	Brendan Gill, Heidi Chapman-Foehn, Nelly Sammartino, Radhika Denkanikota,, Natalie Azzopardi, Gorgina Attard, Linh Nguyen, Tuyet Nguyen, Milda Gauld
Apologies	Fr Silvio, Kylie Cassar,
Resources	

### Agenda/Minutes

Item	Description	Minutes
1.	<p>Welcome and introductions</p> <p>Welcome to new members</p> <p>Acknowledgment of Country</p> <p>Prayer</p>	<p>Welcome</p> <p>St Bernadette's School community acknowledges Australia's Aboriginal and Torres Strait Islander peoples, the Traditional Custodians of lands, waterways and skies across Australia.</p> <p>We thank you for sharing and caring for the land we learn, play and gather on.</p> <p>We pay our respects to Elders past and present and we share our friendship and kindness as we commit to work for reconciliation.</p> <h2>PRAYER FOR RECONCILIATION WEEK</h2> <p>God of all Nations, We come before You with humble hearts, acknowledging the deep wounds and the pain of this land's history. This Reconciliation Week, we commit to being "All In". Help us to step off the sidelines and to listen deeply to the stories we have yet to fully understand. Grant us the courage to face the realities of our past, the wisdom to seek true justice, and the strength to build a shared future where Aboriginal and Torres Strait Islander cultures are treasured and upheld. We give thanks for the Elders, leaders, and witnesses who have journeyed before us. May their resilience and hope inspire our daily</p>



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		<p>actions. Teach us true reciprocity—to give and receive, to learn and grow, walking together in peace and mutual respect. Amen.</p> <p style="text-align: center;"><b>St Bernadette - pray for us.</b> <b>GOD LOVES US - LET US LOVE GOD</b></p>
2.	<p><a href="#">Previous minutes</a> Any business arising.</p>	<p>Minutes of Previous Meeting Moved by: Radhika Denkanikota, Seconded by: Milda Gauld</p> <p>ACTIONS: <a href="#">Homework</a></p>
3.	<p><a href="#">SAC Info</a></p>	
4.	<p><a href="#">Topics of discussion for the SAC</a></p>	<p><b>PRINCIPAL'S REPORT</b></p> <p><b>Catholic Identity</b></p> <ul style="list-style-type: none"> <li>- Religious Education - trialling new units.</li> <li>- Sacraments             <ul style="list-style-type: none"> <li>- Eucharist - June 13th and 14th</li> <li>- Confirmation - Thursday 10th September</li> <li>- Reconciliation - Tuesday 10th November</li> </ul> </li> <li>- Parish 70th Anniversary Day - Sunday 27th September</li> </ul> <p>Parents discussed how it would have been less stressful/better if parents/families could all go together to the same Mass. Parents then not having time to celebrate afterwards when the Mass is in the evening.</p> <p>Brendan talked about how we would like the emphasis on the sacrament rather than the celebration.</p> <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- <b>2026</b> School Fees \$1600 Levies \$380 TOTAL: \$1980</li> <li>- <b>2027</b> School Fees \$1750 Levies \$430 TOTAL: \$2180</li> <li>- School continues to maintain a good financial position</li> <li>- Fees and Levies will need to continue to rise to meet our expected income levels set by MACS</li> <li>- System/national pressures having an affect on finances and budgets</li> <li>- EBA negotiations and wage increases for staff will impact schools and budgets</li> </ul> <p>MACS considering moving to a payment per child. Each year level has a levy but could have a discount for the 2nd, 3rd child.</p> <p>Costs are rising for schools - increase teacher wages for teachers, cost of living etc.</p> <p><b>Enrolments</b></p> <ul style="list-style-type: none"> <li>- Currently 341.</li> <li>- Prep 2027 enrolment interviews have begun - 51 applications including 11 out of catchment.</li> <li>- 56 Year 6's leaving - need to make sure we take at least 50 Preps</li> </ul>



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- Strong sibling percentage. New families a little down on previous years
- New families speak so highly of the school
- School Tours - have offered more this year and have been well attended
- Able to take all the families within our parish, and possibly some outside our catchment this year.

Perhaps ask the Parish to add a note about enrolment to the Bulletin.

### Staffing

- Mrs Margaret Whitford joined the staff this term as Student Wellbeing Leader

### Curriculum

- Inquiry Units Term 1
  - Preps - We are learning how living things survive. (Science)
  - 1/2 - Where are we in the Solar System? (science)
  - 3/4 - What's the matter? (Science)
  - 5/6 - How can I create a successful business? (Economics)

### Compass/Seesaw

- reports are currently being written and entered on to Compass
- Been a challenging process moving to a new platform

### Camps 2026

- Year 5/6 Camp Adanac April 22-24 - great camp, perfect weather, excellent facilities and activities
- Year 4 Camp Doxa July 29-31
- Year 3 Camp Sunnystones October 13-14

### Staff Development Days for 2026

- Wednesday 26th August (RE Catholic Identity)
- Wednesday 2nd December (Preparing for 2027, planning and professional learning)

### Time in Lieu Days for 2026

- Monday 2nd November
- Wednesday 16th December
- Thursday 17th December
- Friday 18th December

### School Improvement Agenda / Annual Action Plan

School Improvement Plan

#### Goals

- *To improve student achievement in Mathematics, particularly **fluency** in addition and subtraction facts (partitioning of numbers up to ten) in Year 1.*
- *To improve student achievement in Writing, particularly sentence structure in Year 2.*



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		<ul style="list-style-type: none"> <li>• <i>To develop and embed a whole school pedagogy of best practice through evidence-based instruction.</i></li> <li>• <i>To develop all students to be animated and activated agents of their own learning.</i></li> <li>• To improve engagement in Religious Education (RE) for students in Years 4 - 6</li> </ul> <p><b>Family School Partnerships/Home/School Partnerships</b></p> <ul style="list-style-type: none"> <li>- Year Prep Parent Information Night</li> <li>- Learning Conversations coming up</li> <li>- Phone conversations</li> </ul> <p><b>Facebook/Instagram</b></p> <p><b>Child Safety</b></p> <ul style="list-style-type: none"> <li>- Any issues</li> <li>- MACS Care - 11 standards in 11 months - <a href="#">Standard 4</a></li> </ul> <p>Reminder in Newsletter - parent toilet in newsletter</p> <p><b>General Business</b></p> <ol style="list-style-type: none"> <li>1) An app to pay for school lunches from the Canteen</li> <li>2) Great process for students who are late - quick and efficient</li> <li>3)</li> </ol> <p><b>Major Events - 3 year plan</b></p> <p><b>2026</b></p> <ul style="list-style-type: none"> <li>- Christmas Carols</li> <li>- Book week - Parade and activities</li> <li>- End of Year Mass @ 9:15am followed by assembly</li> </ul> <p><b>2027</b></p> <ul style="list-style-type: none"> <li>- Arts Show (Term 3) - visual art, creative writing, performances</li> <li>- Family Christmas Mass (evening) followed by supper in the Hall.</li> <li>- Last day of school will be an assembly only for farewells.</li> </ul> <p><b>2028</b></p> <ul style="list-style-type: none"> <li>- Production (Beginning of Term 4)</li> <li>- End of Year Mass @ 9:15am followed by assembly</li> </ul>
5.	Questions	
6.	<p>Close</p> <p>List of actions and deadlines.</p> <p>Next meeting:</p>	<p><b>ACTIONS:</b></p> <p>Brendan to inquire about the possibility of using an app to pay for school lunches e.g. Canteen, Compass etc.</p> <p><b>Meeting Dates for 2026</b></p>



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|  |  | <ul style="list-style-type: none"><li>- Thursday 5th March</li><li>- Thursday 28th May</li><li>- Thursday 20th August</li><li>- Thursday 12th November</li></ul> <p>Meetings will start at 6:30pm with dinner</p> <p>Meeting closed: 8:02pm</p> |
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## **TERM DATES AND IMPORTANT DATES FOR 2026**

- Term 1      Tuesday 27th January to Thursday 2nd April
- Term 2      Monday 20th April to Friday 26th June
- Term 3      Monday 13th July to Friday 18th September
- Term 4      Monday 5th October - Wednesday 16th December

### **NO SCHOOL - PUBLIC HOLIDAY**

- Monday 9th March - Public Holiday - Labour Day
- Monday 8th June - Public Holiday - King's Birthday
- Thursday 25th June - No School - Learning Conversations
- Tuesday 3rd November - Public Holiday - Melbourne Cup

## Victoria's Child Safe Standards

Plain  
language  
summary

1

Your organisation welcomes Aboriginal children. You support them to express their culture and to enjoy their rights. You don't allow racism.



2

Child safety is important to everyone at all levels in your organisation. You document how you find, avoid, and stop risks of child abuse or harm.



3

Your organisation supports children to know their rights to be safe from abuse, informed, and involved. You help them to talk openly and take part in decisions that affect them.



4

Your organisation tells families and the community about what you do, and how you keep children safe from harm and abuse. You help families to have a say and to take part in decisions that affect their child.



5

Your organisation understands that every child is different and has different needs. You make sure that they can get the information and help that they need.



6

Staff know what they must do to keep children safe from abuse and harm. They record, report, and share information about child safety when they should. Staff who work with children have had the background checks they need.



7

Children and their families know how to make a complaint and what happens when a complaint is made. Your staff know how to respond properly to complaints.



8

Your organisation trains and supports staff to keep children safe from abuse and harm. Your staff know the signs of child abuse and harm and what to do if there are issues of abuse and harm.



9

Your organisation makes sure children are safe when they use your services, settings, and activities. This includes when children are online.



10

Your organisation checks and improves the ways you keep children safe from abuse and harm.



11

Your organisation has written policies about how you keep children safe from abuse and harm. They are easy to understand, and all staff follow them.



For more information,  
contact the Commission for  
Children and Young People  
[www.ccyp.vic.gov.au](http://www.ccyp.vic.gov.au)