



St Bernadette's Primary School, Sunshine North

School Advisory Council

Meeting Agenda

Meeting title	School Advisory Council meeting
Date and time	Thursday 29th May 2025 at 6:30pm
Location	Staff Lounge
Attendees	Brendan Gill, Milda Gauld, Heidi Chapman-Foehn, Nelly Sammartino,
Apologies	Radhika Denkanikota, Tuyet Nguyen, Fr Silvio, Kylie Cassar, Linh Nguyen
Resources	

Agenda/Minutes

Item	Description	Minutes	
1.	<p>Welcome and introductions</p> <p>Welcome to new members</p> <p>Acknowledgment of Country</p> <p>Prayer</p>	<p>Welcome</p> <p>St Bernadette's School community acknowledges Australia's Aboriginal and Torres Strait Islander peoples, the Traditional Custodians of lands, waterways and skies across Australia.</p> <p>We thank you for sharing and caring for the land we learn, play and gather on.</p> <p>We pay our respects to Elders past, present and emerging and we share our friendship and kindness.</p> <p>Prayer for Reconciliation</p> <p>Leader: God of justice and truth. On National Sorry Day, we remember the strength of Aboriginal and Torres Strait Islander peoples who have carried the burden of past policies, particularly those impacted by forced removals.</p> <p>ALL: We honour the voices of the Stolen Generations, their courage, their stories, and their ongoing journey of healing. We ask for your forgiveness and guidance as we strive to heal the wounds of the past and build a future where all people are treated with dignity and respect. We pray for a nation where justice and equity prevail for all Australians. May Aboriginal and Torres Strait Islander</p>	



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communities be empowered to thrive, and may the differences in achievement be overcome through collective commitment and action. May we continue to walk together, not just in words, but in meaningful change. Amen.

St Bernadette – Pray for us.



2. [Previous minutes](#)
Any business arising.

Minutes of Previous Meeting
Moved by: Milda
Seconded by: Heidi
ACTIONS:

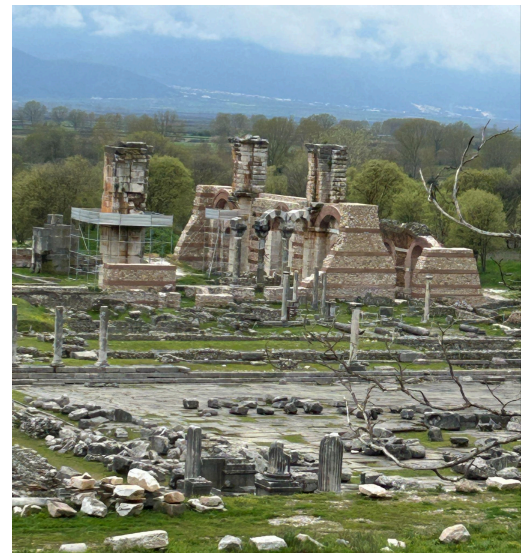
3. [SAC Info](#)

4. [Topics of discussion for the SAC](#)

PRINCIPAL'S REPORT

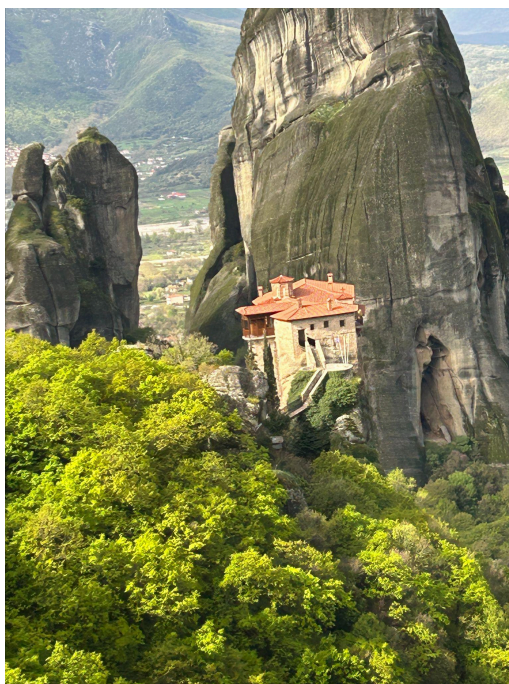
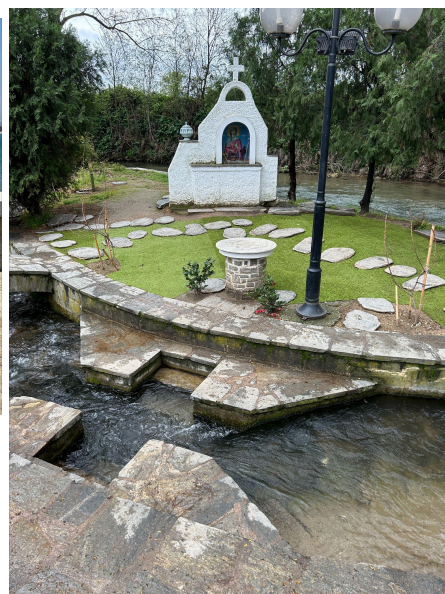
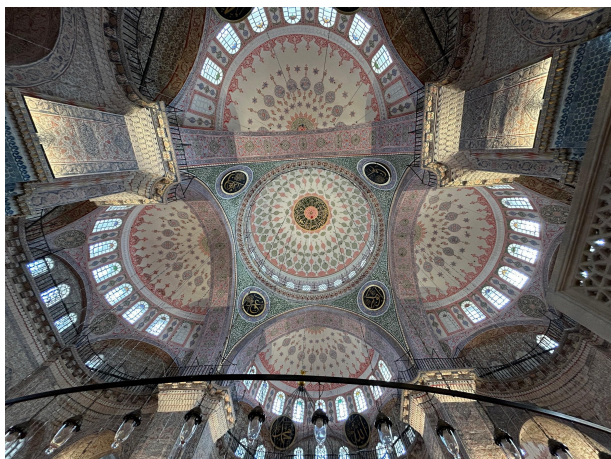
Catholic Identity

- Children preparing for Sacraments of Eucharist and Confirmation
- Eucharist candidates presented bookmarks to parishioners last Friday
- Confirmation candidates to be presented at mass on Friday 6th June. They will also be going to Mary MacKillop Heritage Centre and St Patrick's Cathedral in the next few weeks.
- Staff Conference on June 11th will focus on HOPE and how we as educators can build HOPE in our students and community.
- Pilgrimage - Following in the footsteps of St Paul was amazing and very educational. Incredible history, sites, churches. St Paul was definitely a very courageous and determined disciple.





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Finance

- All going well
- Staff amenities project being paid from Cash Reserves



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Enrolments

- Currently 337 students
- Have interviewed 42 new families for 30 spaces. 20 siblings

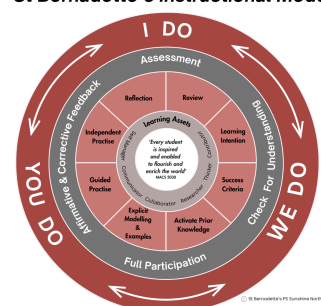
Staffing

- Full complement of staff at present.
- Just appointed Jessica Nguyen Mahoney to cover Michelle Sepe's parental leave
- Franca Tiziani is taking Melissa Szulik's parental leave
- Interviewing next week to cover Eliza Katz's parental leave

Curriculum

- St Bernadette's Instructional Model
- [Preliminary Data](#) 2025
- Inquiry Units
 - Preps - How do living things survive?
 - 1/2 - How do living things survive?
 - 3/4 - Who's history is it? and What's the force?
 - 5/6 - How does energy make things happen?

St Bernadette's Instructional Model



Incursion - Hands on Science

Excursions

Animal Land

Polly Woodside

Camps

- Year 3 - Sunnystones, Bacchus Marsh
- Year 4 - Camp DOXA, Malmsbury
- Year 5/6 - CYC - Cowes, Phillip Island - A very successful camp. Great location. Drive wasn't too bad. Some challenges. Will look at an alternative for 2027.

Staff Development Days for 2025

- 21/5 - Team Teach (MACS)
- 11/6 - Staff Conference - Fr Rob Galea

School Improvement Agenda

- Leadership and staff continue to work on the goals outlined in the SIA.
- Ongoing development of AAP for 2025

Goals

- To improve student achievement in Reading, in Prep and Year 1, using phonemic awareness and phonic knowledge.
- To improve student achievement in Mathematics, particularly the ability for students to demonstrate fluency in using part-part whole reasoning to solve addition and subtraction problems in Years 2 to 3.



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		<ul style="list-style-type: none"> • To develop all students to be animated and activated agents of their own learning. • To develop and embed a whole school pedagogy of best practice through evidence-based instruction. • To cultivate a leadership culture, empowering all to embrace opportunities for growth of self, others and community. <p>Family School Partnerships/Home/School Partnerships</p> <ul style="list-style-type: none"> - Parent Information Sessions - Year Prep and 1/2 - Community Connection sessions - becoming harder for families to gather during the day due to work commitments, demands, etc <p>Facebook/Instagram</p> <ul style="list-style-type: none"> - How are they going? Feedback <p>Operoo/Seesaw</p> <ul style="list-style-type: none"> - How's it going? Feedback <p>Child Safety</p> <ul style="list-style-type: none"> - <p>Production 2025 - Wizard of Oz</p> <ul style="list-style-type: none"> - Production Week - October 27-30 - Rehearsals have begun <p>General Business</p> <ul style="list-style-type: none"> - Parent helper training conducted. Parents helping in rooms and on excursions - Annual Report of ST Bs and MACS available. - Parish developing their Vision and mission - Shipping container
5.	Questions	
6.	<p>Close</p> <p>List of actions and deadlines.</p> <p>Next meeting:</p>	<p>ACTIONS:</p> <ul style="list-style-type: none"> - <p>Meeting Dates for 2025</p> <ul style="list-style-type: none"> - Thursday 28th August - Thursday 13th November <p>Meetings will start at 6:30pm</p> <p>Meeting closed: 7:26pm</p>



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TERM DATES AND IMPORTANT DATES FOR 2025 (as at 20/11/24)

Term 1	Thursday 30th January to Friday 4th April
Term 2	Tuesday 22nd April to Friday 4th July
Term 3	Monday 21st July to Friday 19th September
Term 4	Monday 6th October - Tuesday 16th December

SACRAMENTS

- **First Eucharist (Year 4)** - June 21st (6:30pm) and June 22nd (11:00am)
- **Confirmation (Year 6)** - Wednesday 27th August @ 7:00pm
- **First Reconciliation (Year 3)** - Tuesday 25th November @ 7:00pm

CAMPS

- **Year 4 Camp** - September 10 - 12
- **Year 3 Camp** - October 14 - 15

NO SCHOOL - PUBLIC HOLIDAY / SCHOOL CLOSURE

Monday 10th March - Public Holiday - Labour Day
Monday 21st April - Public Holiday - Easter Monday
Friday 25th April - Public Holiday - ANZAC Day
Wednesday 21st May - School Closure Day - PL - Team Teach
Monday 9th June - Public Holiday - King's Birthday
Wednesday 11th June - No School - Staff Conference
Thursday 3rd July - No School - Learning Conversations
Friday 31st October - No School - Time in Lieu
Monday 3rd November - No School - Time in Lieu
Tuesday 4th November - Public Holiday - Melbourne Cup
Tuesday 2nd December - School Closure Day - Planning Day for 2026

Victoria's Child Safe Standards

Plain
language
summary

1

Your organisation welcomes Aboriginal children. You support them to express their culture and to enjoy their rights. You don't allow racism.



2

Child safety is important to everyone at all levels in your organisation. You document how you find, avoid, and stop risks of child abuse or harm.



3

Your organisation supports children to know their rights to be safe from abuse, informed, and involved. You help them to talk openly and take part in decisions that affect them.



4

Your organisation tells families and the community about what you do, and how you keep children safe from harm and abuse. You help families to have a say and to take part in decisions that affect their child.



5

Your organisation understands that every child is different and has different needs. You make sure that they can get the information and help that they need.



6

Staff know what they must do to keep children safe from abuse and harm. They record, report, and share information about child safety when they should. Staff who work with children have had the background checks they need.



7

Children and their families know how to make a complaint and what happens when a complaint is made. Your staff know how to respond properly to complaints.



8

Your organisation trains and supports staff to keep children safe from abuse and harm. Your staff know the signs of child abuse and harm and what to do if there are issues of abuse and harm.



9

Your organisation makes sure children are safe when they use your services, settings, and activities. This includes when children are online.



10

Your organisation checks and improves the ways you keep children safe from abuse and harm.



11

Your organisation has written policies about how you keep children safe from abuse and harm. They are easy to understand, and all staff follow them.



For more information,
contact the Commission for
Children and Young People
www.ccyp.vic.gov.au

