



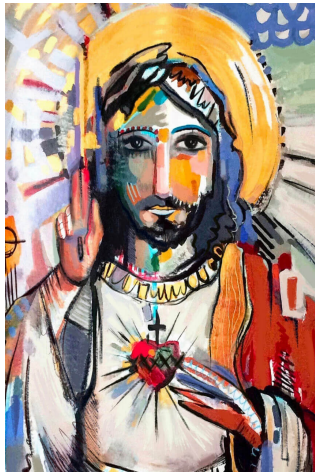
# St Bernadette's Primary School, Sunshine North

## School Advisory Council

### Meeting Agenda

Meeting title	School Advisory Council meeting
Date and time	Thursday 15th June 2023 at 7:00pm
Location	Staff Lounge
Attendees	Brendan Gill, Milda Gauld, Nelly Sanmartino, Kelly Mikunda, Heidi Chapman-Foehn, Radhika Denkanikota, Megan Murphy
Apologies	Fr John
Resources	

### Agenda/Minutes

Item	Description	Minutes
1.	<p>Welcome and introductions</p> <p>Welcome to new members</p> <p>Acknowledgment of Country</p> <p>Prayer</p>	<p>St Bernadette's School community acknowledges Australia's Aboriginal and Torres Strait Islander peoples, the Traditional Custodians of lands, waterways and skies across Australia.</p> <p>We thank you for sharing and caring for the land we learn, play and gather on.</p> <p>We pay our respects to Elders past, present and emerging and we share our friendship and kindness.</p> <p><b>PRAYER TO THE SACRED HEART OF JESUS</b></p> <p><i>Let us pray, O Sacred Heart of Jesus, in our tiredness be our rest, in our stumbling be our shield. Into our place of darkness, into our place of strife, into our fears and worries, come with your love. When we neglect you, remind us of your presence; When we are frightened, give us courage; When we are tempted, give us the power to resist; When we are anxious and worried, give us peace; And when we are weary in service, renew our tired frame. Sacred Heart of Jesus - Pray for us St Bernadette - Pray for us. <b>GOD LOVES US - LET US LOVE GOD</b></i></p> 



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2.	<p><b>Previous minutes</b></p> <p>Any business arising.</p>	<p>ACTION: Brendan to check the website as to where prospective parents can find the cost of school fees. <i>Done, in enrolment section.</i></p> <p>ACTION: Brendan to remind teachers to let students know they can come in. <i>Brendan advised teachers</i></p> <p>ACTION: Heidi to email Operoo to ask if they can create folders or a search function. <i>Heidi checked and there is no capacity for folders or search function.</i></p> <p>ACTION: Brendan to find out from PSW re skorts and tights - grey. <i>TBA</i></p> <p>ACTION: Brendan to put who's on assembly into the Newsletter and have it added to the school calendar. <i>Ongoing</i></p> <p>ACTION: Kelly is making a new menu for families. Can parents volunteer for canteen and what is the process? Marita to be asked if parents could volunteer and what is the process? <i>Marita has suggested not to do this as it is up to date. There have been volunteers for the canteen.</i></p> <p>Moved by: Milda      Seconded by: Radhika</p>
3.	<p><b>SAC Info</b></p>	
4.	<p><b>Topics of discussion for the SAC</b></p>	<p><b>Catholic Identity</b></p> <ul style="list-style-type: none"> <li>- Sacraments - have begun for all levels. Retreat days and family night for Reconciliation and First Eucharist</li> <li>- Fr John - leaves on the 15th August. Beginning to prepare how we will farewell him. Fr DeSilvo begins the 16th August.</li> </ul> <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- Budgets healthy - fees continue to come in.</li> <li>- Fees continue to come in</li> <li>- Great number of direct debits</li> <li>- Number of HCC holder declining = parents situations are improving, however, reduced funding from gov't</li> </ul> <p>Consistent income throughout the year with direct debits from families for school fees. Health Care Cards have decreased which has decreased our funding. Dropped by about 20 which is about \$50, 000</p> <p><b>Enrolments</b></p> <ul style="list-style-type: none"> <li>- 58 Preps applied - 49 are being sent out offers this week</li> <li>- 24 siblings</li> </ul> <p>Second year of Kinder can only be directed/offered by the Kinder. Brendan will see if he can support parents in getting the kinders to recommend a second year. Maximum Preps we can take are 54. 26 is the highest number of students in a class from Prep - 2 and 26 in Yrs 3 - 6.</p> <p><b>Staffing</b></p> <ul style="list-style-type: none"> <li>- Continues to be an issue across the system</li> <li>- Getting CRTs is difficult some days also</li> <li>- Miss Lana Frost will be replacing Ms Melissa Szulik in Year 1. Lana has been working in the Maths Intervention/Enrichment program for the last 18 months</li> <li>- Will advertise for new Maths Intervention/Enrichment teacher</li> <li>- Mrs Eliza Katz returning 1 day a week. She will return to the FELL role and co-teacher. Thanks to Ms Dani Granata who has been doing a great job of the role during Eliza's leave</li> </ul>



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- Ms Kim Nguyen going on parental leave mid way through next term. Currently looking at replacement options for Kim
- Kerrie currently on LSL
- Jacquie Neves - replacement for Sandra when she was on leave.

Teachers are difficult to get - many retired teachers, teachers are burnt out after COVID, new teachers are burnt out, not many international teachers are back in Australia.

Maths intervention could be for 3 to 5 days.

### Curriculum

- Reports - go home Monday
- Seesaw - uploaded upon teacher approval
- Assessment Portfolios and Rubrics - very helpful to understand. Very good to know where their child is.
- Curriculum Newsletters - going well
- Camp for Year 3 - August 15/16 -
- Book Week - Aug 21-25 - Read Grow Inspire!!
- 24th Book Parade - have a simple theme e.g. cape.

Naplan results will come out at some point but we are not sure when.

### Staff Development Days for 2023

- 24th April - Review
- 22nd June - Learning Conversations
- 9th August - Staff Conference - Berry St
- 6th Nov - Curriculum Day (Day before Melb Cup)
- 5th Dec - Kath Murdoch
- Last day of school 15th Dec - given permission by MACS to finish on this day to allow for time in lieu. Staff finish on Monday 18th Dec
- First day of school for students may be Wednesday 31st Jan

### FSP/Home/School Partnerships

- Employed Ruth as Burmese Liaison person - translating and interpreting Funding from our Family School Partnership. Ruth has been excellent in making connections with the families.

Council is doing a great deal with the community. Have made connections through the council where we have collected seedlings. Worth investigating any other

### Operoo

- How's it going? Feedback

Notifications are still not coming through for some parents.

It's important for students getting involved in community issues - e.g. helping the foodbank. Giving students experiences about social issues.

### Child Safety

- Child Safe Standards Poster/Summary given to parents.

### School Review - Early September

- On track
- Staff have done an incredible amount of work to be ready, especially in the area of compliance
- VRQA - compliance, OH and S, Child Safety, registration



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		<ul style="list-style-type: none"> <li>- School Review - Catholic Identity, Learning and Teaching, Leadership and Management, Student Wellbeing and School Community</li> </ul> <p><b>General Business</b></p> <ul style="list-style-type: none"> <li>- PiP Activities <ul style="list-style-type: none"> <li>- Cooking Nights</li> <li>- Bush Dance 11th August Cooke Avenue</li> <li>- Berry St</li> </ul> </li> <li>- CEMEA - Catholic Enterprise Multi-Enterprise Agreement 2023</li> <li>- Seesaw - ability to like posts - Fixed</li> </ul>
5.	Questions	
6.	<p>Close</p> <p>List of actions and deadlines.</p> <p>Next meeting:</p>	<p><b>ACTIONS:</b></p> <ul style="list-style-type: none"> <li>- Certificates at assemblies - notify parents if they are getting an award</li> <li>- Speak to Jo, Lyn, Sarah about a simple theme to do with Book Week e.g. Cape</li> <li>- Brendan to send an announcement to parents about bullying</li> </ul> <p><b>Meeting Dates for 2023</b> 16/3, <del>11/5</del> instead 15/6, 10/8, 7/9, 30/11</p> <p>Meeting closed: 8:33 pm</p>

## Victoria's Child Safe Standards

Plain language summary

**1**

Your organisation welcomes Aboriginal children. You support them to express their culture and to enjoy their rights. You don't allow racism.

**2**

Child safety is important to everyone at all levels in your organisation. You document how you find, avoid, and stop risks of child abuse or harm.

**3**

Your organisation supports children to know their rights to be safe from abuse, informed, and involved. You help them to talk openly and take part in decisions that affect them.

**4**

Your organisation tells families and the community about what you do, and how you keep children safe from harm and abuse. You help families to have a say and to take part in decisions that affect their child.

**5**

Your organisation understands that every child is different and has different needs. You make sure that they can get the information and help that they need.

**6**

Staff know what they must do to keep children safe from abuse and harm. They record, report, and share information about child safety when they should. Staff who work with children have had the background checks they need.

**7**

Children and their families know how to make a complaint and what happens when a complaint is made. Your staff know how to respond properly to complaints.

**8**

Your organisation trains and supports staff to keep children safe from abuse and harm. Your staff know the signs of child abuse and harm and what to do if there are issues of abuse and harm.

**9**

Your organisation makes sure children are safe when they use your services, settings, and activities. This includes when children are online.

**10**

Your organisation checks and improves the ways you keep children safe from abuse and harm.

**11**

Your organisation has written policies about how you keep children safe from abuse and harm. They are easy to understand, and all staff follow them.

For more information, contact the Commission for Children and Young People

[www.ccp.vic.gov.au](http://www.ccp.vic.gov.au)