



St Bernadette's Primary School, Sunshine North

School Advisory Council

Meeting Agenda

Meeting title	School Advisory Council meeting
Date and time	Thursday 20th October at 7:00pm, 2022
Location	Staff Lounge
Attendees	Brendan Gill, Milda Gauld, Radhika Denkanikota, Nelly Sanmartino, Kelly Mikunda, Heidi Chapman,
Apologies	Fr John, Megan Murphy
Resources	

Agenda/Minutes

Item	Description	Minutes	
1.	<p>Welcome and introductions</p> <p>Welcome to new members</p> <p>Acknowledgment of Country</p> <p>Prayer</p>	<p>St Bernadette's School community acknowledges Australia's Aboriginal and Torres Strait Islander peoples, the Traditional Custodians of lands, waterways and skies across Australia.</p> <p>We thank you for sharing and caring for the land we learn, play and gather on.</p> <p>We pay our respects to Elders past, present and emerging and we share our friendship and kindness.</p> <p><i>Hail Mary, full of grace. The Lord is with you. Blessed are you among women, and blessed is the fruit of your womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen</i></p> <p><i>Glory be to the Father, and to the Son, and to the Holy Spirit, as it was in the beginning, is now, and ever shall be, world without end. Amen.</i></p> <p><i>Our Lady of the Rosary - pray for us St Bernadette - pray for us.</i></p>	
2.	<p>Previous minutes</p> <p>Any business arising.</p>	<p>No minutes arising. We agree that the minutes are true and correct</p> <p>Are there going to be information nights in regards to RRR - Yes we will have them moving forward. Lots of information sent out via Operoo</p> <p>Moved: Milda Second: Radhika</p>	



St Bernadette's Primary School, Sunshine North

School Advisory Council

3.	SAC Info		
4.	Topics of discussion for the SAC	<p>Catholic Identity</p> <ul style="list-style-type: none"> - MACS have released their Strategic Plan for 2030 - I was asked to present at the launch as a school that exemplifies 'flourishing learners' one of the 4 pillars - Inspired by Faith; Flourishing Learners; Enabled Leaders; Enriched Communities - Amanda and I attended a seminar to reflect on MACS' vision, mission and purpose and how it relates to school and parish <p>Finance</p> <ul style="list-style-type: none"> - Financial position of the school continues to be good. <p>School Fees to increase slightly. School fees for 2023 will be \$1230.00 per family per year.</p> <p>Education Levies for 2023 are \$420.00 per child.</p> <ul style="list-style-type: none"> - Capital improvements <p>Up dating the staffroom - proposed timeline to begin after the production</p> <ul style="list-style-type: none"> - Technology - ipads will be updated, as well as some switches and the server <p>Enrolments</p> <ul style="list-style-type: none"> - 49 to date and slowly increasing, will cap at 50 just to allow space for Catholic families that move into area - Should be around 350 for 2023 - Class Sizes are regulated through teachers award. P-2 up to 26 - Year 3-6 up to 28. <p>Staffing</p> <p>Staffing continues to be challenging. We have appointed a teacher to the Senior area of school. Had to re-advertise Junior Primary position. Heidi and I are interviewing on Monday.</p> <p>Mental Health and Wellbeing Leader - new role in 2023. State Government funded for 2 days a week</p> <p>Tutor funding to continue but don't know amount at the moment</p> <p>Curriculum</p> <ul style="list-style-type: none"> - Focus on production. Fred had dedicated a great deal of time into the production. - Kids are very engaged - Jo B has been making accessories for the production with the children in Art classes - Incursion/excursions Arts Centre, African drumming, World Dance, Chinese Dance - Costumes have been hired - 2 casts Fire on the 30th Nov and Water on the 1st Dec. Students will do two shows on the day. - School hires tier seating <p>Reports</p> <ul style="list-style-type: none"> - Reports are currently being developed - Distributed late term 4 	Brendan



St Bernadette's Primary School, Sunshine North

School Advisory Council

		<p>Seesaw - Learning Assessment Portfolio</p> <ul style="list-style-type: none"> - Further work samples and rubrics should be available on Seesaw throughout the term <p>Staff Development Days for 2023</p> <ul style="list-style-type: none"> - Proposing to have Monday 24th April as a closure day. 1st day after term 1 holidays <p>Home/school Partnerships</p> <ul style="list-style-type: none"> - 3-way learning conversations optional in Term 4 <p>Operoo</p> <ul style="list-style-type: none"> - ensure that teachers/admin tick send out email notification, so parents receive a notification through email - Ensure that timetable/calendar is uploaded to Seesaw/Operoo in the first week <p>FSP</p> <ul style="list-style-type: none"> - Gill Baxter - working with our non English speaking parents - the Burmese community. She is going to give them a tour of the school with a native speaker to explain how our school works. <p>General Business</p> <ul style="list-style-type: none"> - Natalie Sulleyman visited on Monday - PIP - meeting tomorrow at 2:15pm. Rose will be the chair and Milda will be secretary. Looking at next year and how to organise a Chair and Secretary formally - Sandra returning after extended sick leave - School Closure Day on Monday 31st October. Public Holiday Tuesday 1st November (Melb Cup) - State Election Polling Booth here on Nov 26th <p>Brendan thanked the members of the SAC for their involvement in the Council during 2022 and looks forward to working with them further in 2023.</p>	
5.	Questions	<p>Chess Set - still on its way. They will come in the holidays to set up the set.</p> <p>Parking - still an issue. Brendan will call the council again. Brendan to call Truong Luu</p> <p>Gates at pick up time: Look at possible solutions to ensure the gates are opened at 3:15pm each day e.g. a parent opening the gate. Brendan to look at possible options.</p>	
6.	<p>Close</p> <p>List of actions and deadlines.</p> <p>Next meeting:</p>	<p>ACTIONS:</p> <ul style="list-style-type: none"> - Brendan to call the council about parking - Notice to parents about the iPads. Heidi to speak to CT about decommissioning the old iPads earlier. <p>Meeting Dates for 2023</p>	