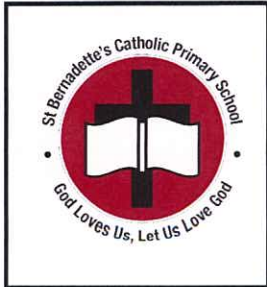


Web



## St Bernadette's Catholic Primary School

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ABN: 54 744 343 007

Tuesday 10<sup>th</sup> December, 2019

Dear Parents, Friends and Families,

With the end of the year fast approaching some of our attention turns to 2020. St Bernadette's is excited to announce that next year we will be continuing with our Year Five & Six '1:1 iPads for Learning' program. This means that we will provide all students in these classes a school owned iPad which they are to use at school every day to enhance their learning in class, as well as taking it home each day to support the learning. As has been the case previously, we expect this device will be used by students over a two year period.

Next year, we will be running an iPad information evening for parents of Year 5 students on **Wednesday 12th February at 7:00pm in the Pioneers Hall** to discuss how the program will be implemented, expectations and reminders about responsible use. **Phill Cristofaro will be the presenter for this meeting.** Given that this is a significant investment for the School Community, **this is a compulsory event for 2020 Year 5 students and parents.**

Prior to this evening each family will be given a contract re: **Use of the iPad** to be signed by parents/carers and students. This will need to be completed and returned before collecting an iPad.

Our 1:1 iPad program has been a success for all involved so far and we are looking forward to continuing this. We appreciate your support of, and commitment to your child's learning.

Kind regards,

Mrs Joanne Webster

Principal

Mrs Chapman - Foehn

ICT Leader

FAQ: (Please note that although this document refers specifically to iPads, the general information applies across other devices)

### Why is the school implementing 1:1?

We live in a changing world where technology is ever-present and integrated into many aspects of our lives. This may be true, but we shouldn't think of technology as the magic answer to your child enjoying a first-class education. The 21st Century skills set calls for *critical, technical, collaborative and problem-solving skills*; which don't come from simply owning an iPad. These skills must be developed and taught. It is through the iPad that we can provide *opportunities for children to question, explore, interact and create answers to some important questions.*

### Why iPads?

As a personal device, the iPad is powerful, versatile and easy to use. Many schools have implemented it successfully into classroom programs and there is a growing body of research indicating its potential for improved learning outcomes. The iPad provides us with an opportunity to capture, test and share our thoughts and ideas: it gives our students a powerful voice. The iPad's role in the classroom is to **amplify** student learning.

### What if I don't have the Internet at home?

While having the Internet is an advantage in terms of giving children access to online learning resources for things such as homework or learning goals practice, it isn't essential. Many apps on an iPad will work without an Internet connection.

### How do I set up and manage the device?

The iPad will already be setup as it is managed by the school. This means that the school will download all the apps required for your child's learning. These apps are always evolving, meaning that the teachers will inevitably discover new apps that they think will amplify learning and these will be added to the iPad. You will not have to pay any money at all for apps required at school and your child will have the apps they need at all times for their learning.

### Do I need a Mac computer or a PC to back up my iPad?

You can back up your iPad to a computer (Mac or PC) but you don't have to. If you have a computer that has the iTunes software on it you can plug your iPad into it to back up a copy of what's on your iPad. Most people don't use this feature and instead use iCloud to back up their device. Settings for backing up to iCloud can be found in the Settings app > iCloud > Storage and Backup. iCloud provides 5gb for free with options for purchasing extra storage.

## **What should I do if my child misuses or mistreats their iPad?**

We'll be discussing this on the Parent Information evening on **Tuesday, 12<sup>th</sup> February 2020**. This isn't a simple, one-size-fits-all issue and needs to be discussed in detail. Your child needs to know and understand that there needs to be limits imposed on the overuse of any device (or activity) and natural consequences for misuse or mistreatment.

## **How do I find out what my child is doing on their device?**

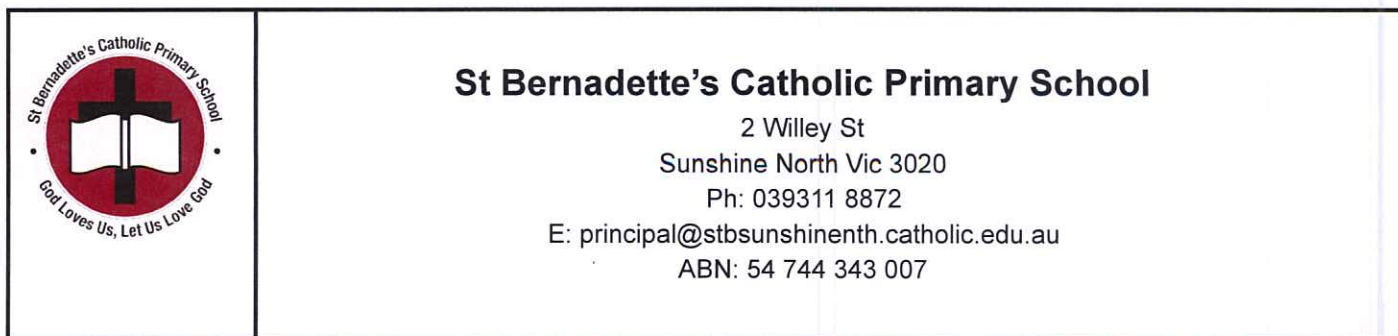
The simplest answer to this is to build trust and relationships with your child about how they use their iPad. Sit with them regularly and have them share what they're doing. It is a focus of the St Bernadette's 1:1 program to concentrate on Cyber Safety and Cyber Citizenship, covered throughout the year within the learning spaces. Your child should be able to discuss with you at length the rules and acceptable use around the use of the technology, both within and beyond the classroom.

## **How will my child be using the iPad in class? Will they be allowed to play games? How often will they use it?**

The use of the iPad in class is dependent on the learning intention at the time and whether or not the iPad is the most appropriate tool to use. This is the decision of the teacher based on what they understand about specific tools for learning. It's important that students use a mixture of traditional learning forms such as writing in books as well as iPads. The best use of the iPad is what we call a "Blended Learning" approach: the use of digital and non-digital tools in balance with one another.

## **How do I learn more about using the iPad?**

Believe it or not, one of the best ways to learn about the iPad is within the iPad itself. The iPad is very easy to use for most people. If you want to learn more about using it, there are literally thousands of demonstration videos on YouTube which show you how to perform specific functions. Just search for "How to \_\_\_\_\_ on an iPad". And if you're still not sure, ask your child. They'll either help you or point you in the right direction.



## 1:1 iPad User Agreement Year 5

This document provides guidelines regarding the use of iPads at home/school. If you have any questions or concerns about the procedures or expectations outlined in these documents please contact the school.

### 1. Ownership and Care

1.1 The iPad, charger and cover will remain the property of St. Bernadette's Primary School and must be returned to the school if any of the following occur:

- The student is moving to a different primary school
- The student is leaving for secondary school
- Leaving for an extended holiday, on return the iPad will be given back to the student
- Any damage occurs to the iPad; damage/loss to be followed up by the Principal or authorized representative.

1.2 Students and parents must not:

- Attempt to modify the iPad in any way.
- Apply any stickers, decorations or engravings to the iPad OR iPad Cover.
- Use the iPad without the approved protective case.
- Swap iPads with another student.
- Dispose of or sell the iPad.

### 2. Taking care of your iPad

2.1 General Precautions

- Only use a clean soft cloth to wipe over the iPad, a plastic screen protector has been provided, do not use cleansers of any type.
- Cords/cables must be inserted and removed carefully from the iPad to prevent damage.
- The iPad must stay in the school protective cover provided at all times.
- iPads should not be left in an unlocked car and must stay in school bags when travelling between home and school.

2.2 Charging iPads

- Students are responsible for keeping their iPads charged ready for each school day.
- It is recommended that iPads are charged overnight in a kitchen or lounge room; not in a bedroom.

## 2.3 Screen Care

The iPad screens can be damaged if subjected to rough treatment.

- Do not lean on the iPad or stack items on top of it.
- Do not place anything inside the cover that will press against the screen.

## 3. Management of iPad

- A passcode should not be put onto the iPad.
- Personal Apple IDs should not be put onto the iPad.

## 4. Using your iPad at the School

- The iPads will be an essential component of each student's classroom resources and must be brought to school each day.
- Students will be required to seek the teacher's permission to take a photo, video or audio
- Offensive material may not be viewed or loaded on to the iPad.
- If an iPad is undergoing repair, a replacement iPad may be issued to the student, dependent upon availability.
- The iPad will not to be used during recess/lunch, unless for a specific purpose, as directed and supervised by a teacher.
- Teachers will periodically check iPads to ensure that the iPad User Agreement and Technology User Agreement are being followed. Any breach of the ICT policy and Technology User Agreement will result in consequences that are in line with St. Bernadette's School Behaviour Policy
- The iPad must not be used to forward material that is offensive or can be construed as bullying. If this occurs there will be consequences as per the School's Behaviour Policy and Anti-Bullying Policy.

## 5. Using your iPad outside of school

- Students are expected to use the iPad outside of school time, for school related work only
- Care must be taken when handling the iPad.
- Bags containing an iPad must not be left unattended.
- The iPad may not be used for personal use by any other member of the family.
- Parents may connect the iPad to a home wireless network, however, it is strongly recommended that children do not know the required password.
- If you allow your child to access the Internet via the iPad at home adult supervision is required.

## 6. Technical issues, Damage, Loss and Irresponsible Use

As with all electronic equipment, the iPad is subject to technical issues, damage (accidental or otherwise) and loss/theft. It cannot be overstated that care must be taken at all times to avoid damage/loss. The school is prepared, in the event of accidental damage of the iPad, to repair/replace the iPad after investigation by the Principal. In the event that the iPad is damaged more than once per year students and parents will be required to meet with the Principal or authorized person to discuss the need to pay an excess equivalent to replacing the iPad.

### 6.1 Technical issues

Occasionally, unexpected problems do occur with digital devices that are not the fault of the user (computer crashes, software errors, etc.). The school will assist students with having these issues fixed.

## 6.2 Damage to the Equipment

If the iPad is damaged or lost through negligence, the Parent/Guardian agrees to be liable to pay the school the full cost of the repairs or replacement. Where it is determined that the damage was caused by another student whilst on the school property, the cost of repair/replacement will be sought from that student.

## 6.3 Lost or Stolen Equipment

Where it is suspected that a theft has taken place outside of school, the Parent/ Guardian will be required to report the theft to the Police. Where the iPad is lost or stolen through negligence, the Parent/Guardian agrees to pay to the school the replacement cost of the iPad and/or accessories.

## 6.4 Replacement iPads

Temporary replacement iPads may be available so that learning is not disrupted by repair or investigation of loss/theft. All of the same rules and regulations apply to the loan iPad.

The first point of contact for all technical issues and faults is the classroom teacher who will then refer the matter to the relevant person.

## 6.5 Irresponsible use

St Bernadette's places a high importance on Cyber Safety and making good choices when using technology. The school is a member of the eSmart Cyber Safety program. St Bernadette's is a community where all children should feel safe and in which all children learn to take responsibility for their actions. In the event of a breach of usage the individual circumstance will be considered when applying consequences. These consequences will be in line with the school's Behaviour Management Plan. Each case will be dealt with on a case by case basis. Depending on the severity of the misuse, children may receive a warning, parents could be called for a meeting with the child and teacher, or there could be loss of privileges for an appropriate amount of time.

## 7. iPad Support

Whilst the iPad is a very intuitive, easy-to-use device, there will certainly be times when you will require assistance. Please contact the school with any wonderings or concerns you may have regarding the use of the iPad. The following offer support, information and instructions on how to use the iPad:

- MacStore Highpoint
- Internet: [www.apple.com/au/support/ipad/](http://www.apple.com/au/support/ipad/)
- Google Search – for example, type in "*adjust sound on iPad Air*"

# 1:1 iPad User Agreement Year 5

## Student and Parent iPad User Agreement

We have read, understand and agree to follow all responsibilities as outlined in the iPad User Agreement.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Carer Name: \_\_\_\_\_

Parent/Carer signature: \_\_\_\_\_

### Issue of iPad

iPad number/serial number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Staff Member Signature: \_\_\_\_\_

Date returned: \_\_\_\_\_

Staff Member Signature: \_\_\_\_\_

If you have any concerns please contact St. Bernadette's Primary School on 9311 8872.